



WILSON ELEMENTARY SCHOOL IN-DISTRICT ENROLLMENT

To enroll your child, please follow the directions noted below. Please note our school campus is currently closed to the public until further notice.

STUDENTS ENTERING HAWAII PUBLIC SCHOOL FOR THE FIRST TIME:

Original Documents to be completed then MAILED:

Wilson Elementary School (4945 Kilauea Ave., Honolulu, HI 96816)

- [Enrollment Form \(SIS-10W\)](#)
- [MV-1 Form](#)

If you are unable to print out and complete these forms, please contact the school office (808-733-4740 or email info@wilsonschoolhawaii.org) to request forms be mailed to you.

Copies of Documents Emailed to info@wilsonschoolhawaii.org

- Student Health Record (Form 14) with most current immunization records. *(If health form copies are not being provided by your child's physician due to the pandemic, we will accept the most recent health form you have on file. We will follow up again in the summer for a more current form.)*
- Parent Photo ID - Drivers License or Passport (if non-resident)
- Birth Certificate of Student - New to DOE all grades, or passport if born outside U.S.
- Proof of Address (at least one of the following is required):
 - a. Current mortgage/rental document listing property address with tenants name OR
 - b. Current utility bill (water, electric, cable) - Must show service address with parent name
 - c. If parent and child live with second party:
 - i. Notarized letter from second party verifying residence (including parents and student's name)
 - ii. Current utility bill from second party showing property address

STUDENTS ENTERING FROM ANOTHER HAWAII PUBLIC SCHOOL:

Original Documents to be completed then MAILED:

Wilson Elementary School (4945 Kilauea Ave., Honolulu, HI 96816)

- [Enrollment Form \(SIS-10W\)](#)
- [MV-1 Form](#)

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- Parent ID - Drivers License or Passport
- Proof of Address - See details noted above.